

APPENDIX 2-C

REQUEST FOR APPROVED MEET

Both Non-USA and USA Clubs (and a YMCA Club acting in their USA capacity) should use this Form to submit a request for an "Approved" Meet. Be sure it is understood what an "Approved meet" is and the intent of the rule. Approved Meets are used for competitions where it is intended that non-USA Clubs and athletes will be participating. **Also note, if authorized, that an Approved Meet is conducted under the technical rules of USA Swimming. If your event will not be run under USA rules – you should not be requesting an Approval.** See Article 202.4.

* Meet Hosts should be aware that USA Swimming insurance may not provide coverage when hosting an Approved competition or when attending an Approved competition if not all competitors from the club are USA Swimming members. All insurance questions should be directed to USA Swimming and the private insurance market in order to determine/obtain coverage for your event.

Non-USA: Typical requests would be from AAU, State Games Organizations, Parks and Recreation Departments. These requests will be submitted directly to Program Operations. Program Operations will generally authorize the request so long as all applicable rules are followed. It is not necessary to fill out USA Form F.

USA Clubs: Typical requests would be for Open Water, Disability Games, Black Heritage. Program Operations will generally authorize the request for the above three types of meets so long as all applicable rules are followed. It is not necessary to fill out USA Form F.

USA Clubs: Due to rule changes effective January 1, 2010 to Article 202.4 Approvals issued to USA Clubs to host an Approved competition (rather than a Sanctioned competition) are authorized ONLY in very limited circumstances. Situations that might be viewed favorably: 1) In the early part of the season a USA club might want to host an Approved meet in order to recruit new members for the club from summer leagues or 2) there are independent "learn to swim" programs in the area and the club may wish to host an Approved meet in order to include the school swimmers in order to recruit the swimmers. These requests, accompanied by Form F are first screened by MS Program Operations and then the MS Board of Directors. If MS Program Operations AND the MS Board of Directors agrees, the request, attached to Form F, is then submitted to USA Swimming for their authorization.

COST:

- a) USA Clubs – Open Water, Black Heritage, Disability meets – No Charge
- b) Non USA Clubs – State Games, Park and Rec, AAU, etc -\$250 paid prior to meet
- c) USA Clubs – Approval thru USA Program Operations using Form F - \$100

OTHER:

In accordance with USA-S rule 202.4.10, for Approved Meets, "In granting this approval it is understood and agreed that USA-S shall be free and held harmless

from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event."

Host: (Name, address and Phone)

Name of Meet: _____

Dates of Meet: _____

ATTACH A COPY OF YOUR MEET ANNOUNCEMENT

Describe the facility you will use for this meet:

Name of facility: _____ City: _____

Length of pool: _____yards/meters Number of lanes: _____

Depth: At start end: ____ feet ____ inches At turn end: ____ feet ____ inches

Contact information:

Meet Director/Club Contact Person: _____

Address: _____

City/State/Zip: _____

Phone Number: _____

Email: _____

Print Name: _____

FORM F

SWIMS Times Module Policy Manual
Meet Approval Request to MS and USA Program Operations

Reference USA Swimming Rules and Regulations 202.4 .3
Requirements for Approval

Approvals may be issued to **member clubs** for open competition conducted in accordance with USA Swimming technical rules if that competition has been specifically approved by the USA Swimming Program Operations Vice President or his/her designee.

_____ Club of the **Michigan LSC**

Hereby requests approval of the following meet:

Date _____ Facility _____

Person initiating request _____

Position _____

Email address and TX _____

****** Requirements******

- The meet must first be approved by the home LSC before submission to Program Operations.
- Approval meet status shall not be a means to avoid participants having USA Swimming membership.
- **Reasons for hosting the meet as approved rather than sanctioned ARE ATTACHED**
Meet Information is also attached.

Approved by Michigan LSC:

MI Program Operations

Approved by Program Operations:
Suzanne Heath, designee,
suzanneheath@suddenlink.net
252-974-0732 FAX

_____ Date: _____

In granting this approval it is understood and agreed that USA Swimming shall be free and held harmless from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event.