

THE FOLLOWING MINUTES ARE PROVIDED FOR INFORMATIONAL PURPOSES ONLY AND ARE SUBJECT TO REVISION AND APPROVAL AT THE NEXT REGULARLY SCHEDULED MEETING OF THE MICHIGAN SWIMMING BOARD OF DIRECTORS.



**MICHIGAN  
SWIMMING**

**Minutes of the**

Michigan Board of Directors Meeting

July 10, 2011

MSU

208 IM Sports West, East Lansing, MI 48824

**Voting board members in attendance:** David Boland (CW – Athlete Rep), Michael Cutler (ROCK – Jr. Coach Rep), Dave Goble (UN, Secretary), Jeff Cooper (OLY – Program Development Vice Chair), Bob Merchant (UN – Athlete Protection Chair), Steve Potter (EGRA – Treasurer), Tiffany Ray (JAWS – Sr. Athlete Rep.), Jeff Wilkins (DRD – Finance Vice-Chair), Julie Youngquist (LAC – General Chair), Erica Zuercher (USSC – Sr. Coach Rep.).

**Voting board members absent:** Scott Appleyard (Officials Chair), Courtney Bartholomew (MLA – Athlete Rep), Margaret Green (DRD – Program Operations Co-Vice Chair), Heidi Miklos (CW – Program Operations Co-Vice Chair), Michael Rogers, (SST – Administrative Vice – Chair), Bailey Weathers (CW – Safety Coordinator),

**Others in attendance:** Bill Case (UN – BOR), Brandon Converse (EGRA – Coach), Jan Hector (USSC), Dave Lazor (BBA), Dave Segraves (FAST – Coach), JP Merchant (SC – Coach), Julie Ray (JAWS – Parent), Damon Robertson (S – NTV), Patrick Saucedo (S – Coach)

Julie Youngquist: Called the meeting to order at 1:07 PM

**Approval of minutes from last meeting:** (March 20, 2011)

Correction Geneen Bradley's club is TSSD not TSSO.

**Motion:** Damon Robertson, second Jeff Wilkins. Motion carried.

**Old Business:** Review Rules and Procedures Manual update.

Jan Cartmill emailed the BOD a red line copy of MS Rules and Procedure Manual that shows all changes from the HOD meetings in September 2010 and also the HOD held 5/1/2011.

Jan was concerned with new page #65 regarding stipends to the four host clubs for State Championship Meets. It is agreed that each host will receive a stipend of \$6000.00. That was not spelled out in the manual. Goble agreed to rework the paragraph to make the policy clear to anyone reading the manual.

The next concern was on page #81, The Sanctioning Approval Process:

F. All requests for sanctions of time trials, dual meets, tri meets and closed invitationals shall be automatically granted provided they meet the requirements as stated in the National Rule Book and the approval process of MS as outlined above. The minutes of 9/26/10 HOD where this was approved stopped at National Rule Book. That was Mike O'Connor's original proposal. Jan thought we had added "and the approval process of MS as outlined above." Goble has no record of that in his backup to the minutes. If friendly amendments come forward and are accepted his practice is to write that info down. After

discussion with many members present the policy stands as accepted at the HOD of 5/1/2011. Wording stops with National Rule Book.

The next concern was Open Water Swimming. There is a new Appendix 5 page 106 – 108. This is not mentioned in item I. Open Water Swimming (OWS), Long Distance and Marathon Swimming, on page 16. Steve Potter will rework item I. and send it to Jan.

Julie Youngquist questioned Item E as part of District Championship Rules. Page 40.

NT entries are eligible for awards at District Championship Meets. That statement is correct and was added. It is the only meet of the season where this is allowed. Mr. Segraves questioned the sanity of this rule.

Julie: welcomed new Athlete Reps Tiffany Ray and David Boland to their first BOD meeting.

Julie: due to the resignation of Margaret Green as Program Ops Co-chair there is a need to fill that vacancy at once. In consultation with other BOD members it was recommended that Damon Robertson be asked to fill out the remainder of Margaret's term. Damon started working on the SC schedule when Margaret forwarded what she had started. Julie requested a motion from the board to make Damon Robertson Program Ops Co-Chair, completing the rest of Margaret's term. **Motion:** so moved Jeff Wilkins, second Dave Goble. Motion carried.

### **New Business:**

Short Course Meet Schedule – Damon Robertson presented the SCY schedule for 2011-2012. The regular season is done. There is more work to do on the Championship part of the schedule. Damon has made some requests of a couple of teams. He is awaiting feed back from those teams. Brandon Converse offered to get Calvin College for 13 & Over SCY State. Meet would need to run Thursday thru Saturday. Julie spoke about travel for the JO meets. The population of Michigan is such that some eastside teams will need to travel to the westside to attend a JO Meet. We will try to get information out early on which teams will be asked to travel west for JO's. **Motion:** to accept and publish regular season schedule Jeff Cooper second Jeff Wilkins. Motion carried.

Convention attendees: Julie Youngquist, Michael Rogers, Tiffany Ray, David Boland, Erica Zuercher, Mike Cutler, Jeff Cooper, Damon Robertson, Jan Cartmill, Bob Merchant, Gail Dummer and Cheryl Angelelli. Julie stated that if an athlete's parents would like their child to travel with an adult member of the board please contact a member in your area. Mr. Merchant recommends that you get flight booked early -- airlines are dropping flights to keep all planes full.

MS Office staff: Julie spoke about our need to find help for Jan. There was discussion about what would be the breakdown of assignments. Jan will send job description to the Executive Board they will post the job on the website and they will setup interview process. The hope is to have someone on board in September. Question was asked if there will be Meet Directors workshop and a Registration workshop. Jan would like to hold in early September. Margaret has said she will be happy to help as well as Damon. Steve Potter stated that we need a template for each of the State Championship meets. The templates should be kept at the office. Program Development is charged with getting the templates completed with help from other committees.

### **Report of Officers:**

#### **General Chair – Julie Youngquist:**

The Calvin College meet this weekend was fantastic. There were college kids, top HS kids, good swimmers from all over the state. There were some trial cuts made, good opportunity for Sr. swimmers. The Sr. circuit is coming together we may still need to tweak it a bit. An

issue that was addressed by the board this week was teams getting shut out of meets. The LC season is short and when clubs are shut out of a meet just before state it is a problem. Damon put together a time trial on short notice to help the central MI clubs that were shut out of the MLA meet. The BOD voted to make the meet happen, it is a done deal. We know we need lead time for meets. The LC season is short when teams get shut out of a meet with 28 days notice they do not have 30 days to request a sanction for a time trial. We must remain focused on our goal which is to give swimmers an opportunity to compete. Damon will work on a proposal to address this problem for the next BOD meeting. DRD has requested a change from a closed meet to an open meet. With this change the meet will become a 5% fee + \$1.00 per swimmer rather than a flat fee as a closed meet. **Motion:** Jeff Cooper DRD be allowed to change their meet from a closed to open. They must follow the MS guidelines for open meets fee structure. Second, Dave Goble. Motion passed.

**Secretary – Dave Goble:** No Report

**Treasurer – Steve Potter:**

We have filed our taxes. Jan made a deposit we have money in the bank. Our CPA fired us she does not like to do nonprofit tax returns. We are shopping for a new CPA. Question Segraves: How much money do we have in the bank? Potter between 220 and 240K.

**Report of Division Chairs:**

**Administrative Vice-Chair: Michael Rogers:** Not present report attached (ATTACHMENT A).

**Athlete Division – Courtney Bartholomew/David Boland/Tiffany Ray:**

David Boland voiced concern about Speedo Sectional meet being the same weekend as Senior State Championships. Julie said we have a short season to work all the meets in. Goble stated that Michael Rogers voiced David's view point when we voted on the LC Schedule. Tiffany wanted to know if we could put note on the website about Ashley's swim for charity. Our charter does not allow this. Ashley might do a personal letter to each of our members.

**Board of Review – Ron Reinke:** Not present

**Coach Division – Mike Cutler/Erica Zuercher:**

Mike - Zone is good to go, hotels are almost totally booked. Question Segraves would like a contact list for MS coaches. Jan, club portals on the USA website has the information Dave wants, will email info to Dave.

Erica - would like to see clubs send out the meet file when they send out the meet packet. Damon to address this issue. Coach Reps are to have input on State Meet officials, will speak with Scott Appleyard.

**Finance Division – Jeff Wilkins:** No Report

**Program Development – Jeff Cooper:**

I have some questions. Do we have a Mission Statement? Do we have year to year objectives that we try to accomplish and are we evaluated on those objectives? Does Program Development have a budget?

Jeff stated that he would like to have a coaches meeting in September to see where the coaches are and outline his goals for the next two years. Program Development, wants to have input into the meet schedule. The schedule should build from one meet to the next to make faster swimmers. Jeff's goal for the next two years is to push hard to develop the

sport of swimming in MS. Jeff wants to see more scholarships, more national times. Question Segraves: SCM meet at Clarkson is that a championship meet? Damon No. Segraves: we need to work with MHSAA to eliminate dead weak from our summer training schedule. Julie: we have tried to work with MHSAA they have no desire to work with us. Damon: Baseball and Softball have an exemption. Goble: In Minnesota they worked with the HS League through the state Legislature. One parent was in the House of Representatives, she spoke with the speaker and he asked the Executive Director of the HS League to come in for a meeting. There was no longer a problem with swim teams using facilities or kids going to an occasional USA meet during the HS season.

**Adapted Swimming – Gail Dummer:** Not Present

**Program Operations – Margaret Green/Heidi Miklos:** Not Present

Damon Robertson new replacement for Margaret Green, presented SCY schedule for 2011-2012. Jeff Cooper is working on Meet Books for the state meets. Damon would like to help. The board needs to start using the updated board list. Jan says it is on line and she will send a copy to all board members. Jeff Cooper wants to completely overhaul the meet schedule. The schedule needs to have a goal of making better faster swimmers of our athlete's. Jeff Cooper has a recommendation for the chair of the technical planning committee and will speak with Julie regarding this appointment.

**Report of Committees/Coordinators:**

**Officials – Scott Appleyard:** Not Present

**Safety – Bailey Weathers:** Not Present

**Open Water – Steve Potter:** Steve was an official at the National Open Water Championships. The day of the race seas were running 6 to 7 feet the race had to be cancelled. Steve's group was out in a boat that started to sink and they had to be rescued by a larger boat. The 5K race 2 days later the water was like glass and they had a great race.

**NTV – Damon Robertson:** No report.

**Athlete Protection – Bob Merchant:** Athlete Protection now has a committee which was authorized at the May HOD Meeting. The members are Ashley Cohagen, Dave Goble, Dave Boland, Erica Zuercher, Gail Dummer, Linnea Johnson and Bob Merchant. There will be an educational component for Athlete Protection that should be finalized before and voted on at the fall convention. USA Swimming has hired Presidium as an outside contractor to help put the athlete protection program together. Each LSC will be required to have an AP officer or committee to help implement future programs. Question Segraves: How much money has USA Swimming made with the dual background check of coaches this year. Bob thinks there are about 14,000 coaches and 10,000 officials or non athlete members. USA Swimming has generated some income from background checks.

**Recognition:**

**Meet Results/Records/Top -10 – Jan Cartmill:**

**Michigan Swim Office – Jan Cartmill:** We now have 8675 athletes registered for the current year, that is the most ever. We have 2 new clubs Dearborn Area Recreation Titans (DART) head coach is Ted Davis and South Lyon Aquatics (SLA) head coach is Mark VanderMey. Coach listings on website USA-S General Counsel John Morse has issued a brief

to remind us that posting expiration dates of coaches safety certifications and background screens without permission from each coach is a violation of the USA-S Privacy Policy. Acxiom runs a BGC on each member once a month. This could lead to problems for MS and our Clubs. It can sometimes take up to 6 to 8 weeks for a BGC check to clear. In these cases USA-S will provide these coaches with a letter allowing them to coach until their background check can be completed and/or cleared. Please see full report attached.

**(Attachment B)**

Mike Cutler – How do I find expiration of credentials for my coaches. Damon best place is go to you club portal with USA-S and in reports section you can print a report that gives you the information.

Dave Segraves – Question #1 Does my coach's card get me on deck at all USA-S meets? No, not good at Zones or National Meets. It is currently good at all MS meets even if your team or one of your swimmers is not entered in the meet. Question #2. Hypothetical question. I have a 20 year old coach wants to form a relationship with 18 year old swimmer? Coach can not date swimmer. Absolutely not! This is a classic example of everything that can go wrong will go wrong.

Jan question for Damon. Request for Observed meet for July 30, why would we honor this request? Jan feels the season ending meet observance is for programs that have a national governing body, Y, NCAA, Etc. Damon and Julie do not see where our rules state that and think we should comply with the request. This places an undo burden of the office to get these times into SWIMS. This meet will have two US qualified officials working the meet. Damon will check with Suzanne Heath for input on whether this is a legitimate request for Observation.

Segraves question: Two 17 year swimmers one girl one boy have dated for a few years, can they be hired to coach little kids in the program? No they can help but must be working with a certified coach on deck. All coaches must be 18 years of age or older and Non Athlete member of USA-S. Background checks will not be completed on people under the age of 18.

**MOTION:** To adjourn meeting, Erica Zuercher, 2nd Jeff Wilkins. Motion carried.

The meeting adjourned at 2:56 PM.

Respectfully submitted,

Dave Goble  
Secretary