



**Michigan Swimming
13/14 & Open Short Course
State Championship
Hosted by: West Michigan Swimmers
March 14-16, 2014**

Meet website: www.zeelandswimming.org

Sanction: This meet is sanctioned by Michigan Swimming, Inc., as a championship prelim/finals and timed finals (selected events) swimming meet on behalf of USA Swimming, Meet Sanction **MI1314074**, Time Trials Sanction **MITT1314074**. In granting this sanction it is understood and agreed that USA Swimming shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event. All Michigan Swimming, Inc. rules, safety and warm up procedures will govern the meet as if fully set forth in this meet announcement.

Location: Zeeland Natatorium
Zeeland West High School
3390 100th Ave
Zeeland, MI 49464

Facilities The Zeeland Natatorium is a ten lane pool with a diving well which will be available for supervised warm-up and warm down. Depth at start is eight feet and nine and a half feet at turn. Permanent starting blocks and non-turbulent lane markers will be used. Colorado timing with a ten lane display will be used. There is ample balcony seating for spectators. Lockers are available (provide your own lock) and locks may not be left on lockers overnight. The competition course has not been certified in accordance with 104.2.2C (4).

Hotels: See Below for any hotel information.

State Meet Apparel: <http://www.different-strokes.com/istar.asp?a=3&dept=2014ST> due by March 2.

Eligibility: All swimmers registered with Michigan Swimming who have achieved an actual short course yards, short course meters or long course meters time equal to or faster than the qualifying standards (referred to as **Q1** times) during the qualifying period are eligible to enter an event.

Deck Registration: Deck registrations are not accepted at this meet. (See 202.3.4.B)

Times: Thursday Practice Time:

7:00 p.m. – 9:00 p.m. Practice time available in the competition pool
Admission Presale will be available and Swimmers can pick up their gift.

Friday Preliminaries

6:30 a.m. Credentials Table opens
6:45 a.m. Grandstand opens for spectator seating
7:00 – 7:20 a.m. Coaches Meeting in the Hospitality Room
*The Scratch Box Closes for Friday Prelims **15 minutes after** the Coaches meeting ends
7:30 – 8:50 a.m. Warm-up

Friday's 400 Medley Relay must be Checked In (by Coaches Only) to be seeded.

9:00 a.m. Events Start
10:00 a.m. Relays Declared - 400 Medley Relay

Swimmers in the 1000 Free on Friday must check in and confirm their intention to compete in order to be seeded.

Friday Finals (No Finals Check In Required):

3:30 p.m. Credentials Table opens
4:00 p.m. Grandstand Opens for Spectator Seating
4:30 – 5:20 p.m. Warm Up
5:30 p.m. Events Start
6:00 p.m. Scratch Box Closes for Sat Prelims

**Saturday's 800 Free Relay must be Checked In (by Coaches only) to be seeded.*

Saturday Preliminaries:

6:30 a.m. Credentials Table opens
6:45 a.m. Grandstand Opens for Spectator Seating
7:30 – 8:50 a.m. Warm Up
9:00 a.m. Events Start
10:00 a.m. Relays Declared - 800 Free Relay

Saturday Finals (No Finals Check In Required):

3:30 p.m. Credentials Table opens
4:00 p.m. Grandstand Opens for Spectator Seating
4:30 – 5:20 p.m. Warm Up
5:30 p.m. Events Start
6:00 p.m. Scratch Box Closes for Sunday Prelims

**Sunday 1650 Swimmers must be Checked In to be seeded.*

**Sunday 400 Free Relay must be Checked In (by Coaches only) to be seeded.*

**See paragraph on down seeding for the 1650 and/or the 400 Free Relay.*

Sunday Preliminaries:

6:30 a.m. Credentials Table opens
6:45 a.m. Grandstand Opens for Spectator Seating
7:30 – 8:50 a.m. Warm Up
9:00 a.m. Events Start
10:00 a.m. Relays Declared - 400 Free Relay

Sunday Finals (No Finals Check In Required):

***Note that Sunday Session starts ½ hour earlier than Fri and Sat Finals Sessions**

3:00 p.m. Credentials Table opens
3:30 p.m. Grandstand Opens for Spectator Seating
4:00 – 4:50 p.m. Warm Up
5:00 p.m. Events Start

Age Group: A swimmer's age on March 14, 2014 will determine his/her eligibility for a particular age group for the entire meet. You must swim your own age group.

Format: All Michigan Swimming, Inc. LSC individual events are offered in the 13/14 age group and Open Division in this three-day meet. All individual events are prelim – final events with two selected timed final exceptions (1000 Free and 1650 Free) with the preliminaries swum in the morning and the finals at night. All relays are timed finals. The age groups for the 1000 Free and 1650 Free will be swum as combined events, alternating genders female/male, seeded fastest to slowest and then separated for awards and scoring purposes.

Qualifying Period: The qualifying time must have been achieved on or since January 1, 2013.

Conversion/Entry Times: No time conversions are permitted. Times must be submitted in short course yards, short course meters, or long course meters. Entry times for individual and relay events shall (a) be achieved during the qualifying period (b) be submitted to the hundredths of a second and (c) be the fastest achieved time by the swimmer/relay during the qualifying period. Exception for the two individual Timed Finals Events and all Relays: A swimmer, if entered in two or more events on the day of the 1000 Free or the 1650 Free, may enter the 1000 Free and/or 1650 Free timed final event at his/her fastest time or at the Q1 time standard at his/her discretion. Relays may enter at either fastest time or at the Q1 time standard. **If you wish to down seed you must declare this intent before the close of check in for those events.**

Entry Procedures: Michigan swimming has adopted USA Swimming's OME (Online Meet Entry) as the sole process for entering teams and individuals swimmers into the State Meet. Times achieved at any USA Swimming sanctioned, observed or approved meet will appear in OME. Follow the step by step instructions to complete your entries:

- Step 1** Go to www.usaswimming.org/OME
- Step 2** Click on "Available Meets", select Michigan Swimming LSC, and then click on "Search". The Michigan Swimming 13 and Up State Meet will appear.
- Step 3** Click on "Enter team" and login using your team login; or you may need to create an account for your team, then login. A pick list of your athletes who have qualifying times in SWIMS will appear. From here, select the events you want to enter. Athletes whose times are not in SWIMS must enter using "Override Times", any athlete entering using the Override Times option must send a proof of time to the Michigan Swimming office. See the Proof of Time section for further instruction. Relay only swimmers must be entered in OME, by listing in the Relay Only section for your team.
- Step 4** Double click on the athletes who you want to enter into the meet and complete your entry. You may add to your entry. It does not have to be completed at one time.
- Step 5** **When finished, make sure to check out. You may pay with a credit card or send a check to the host team at the address below. Make sure your entry is done before you checkout. You will not be able to change it after checking out.**
- Step 6** You will receive an email confirming your entries.
- Step 7** Mail your completed athlete waiver, athlete certification, and check (if you did not pay with a credit card) to the meet entry chair.

Step 8 Mail or email any necessary proof of time documents for your "Override Times" entries to Jan Cartmill at the Michigan Swimming office.

PROOF OF TIMES: Michigan swimming will accept all qualifying times contained in USA Swimming's SWIMS database, as well as times from meets sanctioned by other national governing bodies including college, high school, Masters, YMCA, and foreign meets approved by FINA that have been run on approved meet management software within the qualifying period (on or after January 1, 2013). The SWIMS database contains results of all sanctioned, observed and approved meets held in the USA for athletes who are registered USA swim member at the time of the swim. Times from the SWIMS database are proven times and do not require any further proof. If a time does not appear in OME it is **NOT** a proven time. Use the custom time entry function to enter the meet with this time and send in a proof of time. **EVENT ENTRIES USING THE CUSTOM TIME PROCESS ARE NOT PROVEN AND REQUIRE A PROOF OF TIME SUBMISSION TO THE MICHIGAN SWIMMING OFFICE. IF YOU DO NOT SUPPLY AN ACCEPTABLE PROOF OF TIME BEFORE THE DEADLINE THE SWIMMER WILL BE SCRATCHED FROM ANY AND ALL EVENTS REQUIRING THE PROOF OF TIME. REFUNDS WILL NOT BE ISSUED FOR FAILURE TO SUPPLY A PROOF OF TIME.**

ACCEPTABLE PROOFS include printed meet results which clearly identify the meet host, meet location and meet date (swim date must be on or after January 1, 2013) as well as the name of the event and the names, clubs and times of other swimmers in the event. The **PREFERRED PROOF** is a locked Meet Manager backup of the meet results. Team Manager export files are also accepted but are not preferred. Computer printed award labels and/or time cards signed by a meet referee are NOT acceptable for proof purposes.

DEADLINE: All proofs for times achieved prior to March 3, 2014 should be received by the MI Swimming Office by Wednesday, March 5, 2014. Proofs for cuts achieved on or after March 3, 2014 are due by Tuesday, March 11, 2014, but clubs are encouraged to send them as soon as possible. Coaches may send proofs to the MS Office as soon as they enter an override time into the OME.

Swimmers whose times cannot be proven will be rejected and will not be entered in that event. The Entry Contact will notify the swimmer's club entry chair of the rejection using the email address provided in OME.

Mail or email all proofs to the ENTRY CONTACT

**Michigan Swimming Office
2900 Rodd St
#1784**

Midland, Mi 48641-1784

or to JBCartmill@gmail.com.

DO NOT SEND THESE TO THE MEET PAYMENT CONTACT.

Entry Limits: A swimmer may enter any number of individual events in which the qualifying time standard has been met. However, a swimmer may swim no more than three individual events per day. A swimmer may swim no more than six individual events for the entire three day meet. If a swimmer is entered in more than three individual events per day, he/she must scratch out of the desired excess event(s) by using a scratch card and turning it into the Administrative Referee table by the stated time. Failure to

properly scratch excess events will result in an automatic scratch of all events that exceed the event per day limit.

Swimmers without a coach: Any swimmer entered in the meet, unaccompanied by a USA-S member coach, must be certified by a USA-S member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.

Entry Fees: \$7.50 per individual event and \$12.00 per relay. Please include a \$3.00 Michigan Swimming Athlete Surcharge for each swimmer entered. Please make checks payable to West Michigan Swimmers. You may pay by credit card on OME.

Paper Entry: PAPER ENTRIES ARE NOT ACCEPTED FOR THIS MEET. All Entries must be processed using Online Meet Entry (OME).

Entry Deadline: The OME entries will close at 11:59 p.m. on Wednesday March 5, 2014. Entries submitted will not be considered as officially received until the entry chairperson has received: (a) the signed release/waiver agreement, (b) the certification of entered athletes form, and (c) the team check. All paperwork must be received by Wednesday March 12, 2014 in order for your team to participate in the meet. If overnight courier is used, you must waive the signature requirement.

Late Entry Deadline: New entries achieved after the Wednesday March 5, 2014 deadline may be emailed to Jan Cartmill at jbcartmill@gmail.com no later than 8:00 a.m. Tuesday March 11, 2014. This email should include (a) and (b) above if not already provided. This applies only to new entries achieved after the deadline will be accepted by this process. Any other entries will have to go through the missed entry process.

Missed Entry: A Coach or an Entry Chair who has made an honest mistake and inadvertently failed to enter a swimmer and/or swimmers in an event by the entry deadline may then do so by: a) entering the athlete(s) and/or event(s) by the scratch deadline of the first day of the meet; b) paying a fee of \$100.00 per team and double the entry fee for the event; and, c) providing a paper proof of time (meet results) to the Meet Referee at the time of the entry. These fees will go to the meet host for the administrative burden resulting from late entry. The Meet Referee's decision is final and non-appealable.

Deck Entry: There are no deck entries for this meet.

PAYMENT CONTACT: Your Club's entry package and check should be sent via U.S. mail or nationally recognized overnight courier to the payment contact. If sending the entry by overnight courier/express mail, you must waive the signature requirement.

Attn. Chris Hamstra – Pool
Zeeland West High School
3390 100th Ave
Zeeland, Michigan 49464
Email: z.entries@gmail.com
616-748-4752 – Coaches Only

Refunds: There are no refunds in full or in part once a team or individual entry has been received and processed by the Entry Chair.

Finals Info:

Individual Events: There will be two heats of individual finals in both the 13/14 and Open Divisions – each heat is comprised of a maximum of eight (8) swimmers. These will be referred to as “A, B” Finals or “Championship Finals and Consolation Finals.” These will swim in a B-Consolation, A-Championship Finals order. The fastest seeded heat (top eight) after scratches (if any) of the 1000 Free (male and female) will swim in the Finals session on Friday night. The fastest seeded heat (top eight) after scratches (if any) of the 1650 Free (male and female) will swim in the Finals session on Sunday night. The age groups for the 1000 Free and 1650 Free will be swum as combined events, alternating genders female/male, seeded fastest to slowest and then separated for awards and scoring purposes.

Relay Events: The fastest seeded heat (top eight) of all relays will swim in the evening Finals session. The remainder of the relays will swim during the morning prelims.

Order of Events: Note the order of events as stated in the schedule of events for Finals. Finals are not necessarily swum in the same order as they are swum in the Prelims. Consult the heat sheet.

Scratch Rules/Individual Events: (1) All individual events will conform to the USA National Scratch Procedure **with the exception of the 1000 Free and the 1650 Free.** With these rules in effect you are no longer required to “check in” for any individual events – you are already “checked in” by virtue of your entry and thus expected to swim the event. If you are entered in an event you must swim the event, or if desired, scratch the event correctly in order to avoid being penalized. To scratch a preliminary or timed finals event you must use a scratch card and turn it into the Administrative Referee table by the stated time. To scratch from a Finals event (that you have qualified for) you must scratch or declare your intention to scratch within 30 minutes after the qualifiers are announced pursuant to 207.7.9 (E). If you fail to scratch out of any individual event correctly and fail to compete in the event you will be penalized. (2) Once a scratch card is submitted to the Administrative Referee the swimmer is declared scratched from the event. Only Coaches and swimmers may use a scratch card to scratch an event. (3) A separate scratch card must be used to scratch each individual event a swimmer desires to scratch. Exception: A Coach may use a single scratch card to scratch a swimmer from all events the swimmer is entered in (ie. remove the swimmer from the entire meet).

Penalties for Failure to Compete:

Preliminary Events: If a swimmer fails to submit his/her scratch card by the time stated for the event and fails to compete in that event, the swimmer will be barred from all further preliminary individual and relay events of that day. Additionally, the swimmer will not be seeded in any further individual events on succeeding days unless that swimmer declares intent to swim prior to the close of the scratch box for that day’s event. (See Meet Referee or his/her designee).

Finals: If a swimmer qualifies for a finals event as a result of his/her preliminary swim and fails to properly scratch, or fails to properly declare an intention to scratch pursuant to the rule within 30 minutes after the final qualifiers are announced, and fails to compete in that event final, the swimmer will be barred from further competition for the remainder of the meet. NOTE: If a swimmer declares that he/she may want to scratch an event but does not return to confirm that scratch within 30 minutes following the conclusion of the swimmer’s last event, the swimmer will be seeded into the Finals event, and will be similarly penalized if the swimmer does not compete in Finals. (See Meet Referee or his/her designee).

1000 Free and 1650 Free Timed Final events: If, after a swimmer checks in for the 1000 Free or the 1650 Free and (A) as a result of top 8 seeding, fails to properly scratch, and fails to compete in the evening Finals, the swimmer will be barred from swimming any events for the remainder of the meet, or (B) as a result of being seeded in the heats that swim during the preliminary sessions and fails to compete, the swimmer will be barred from swimming any further preliminary individual or relay events that day. Additionally, the swimmer will not be seeded in any further individual events on succeeding days unless that swimmer declares his/her intent to swim prior to the close of the scratch box for that day's event. (See Meet Referee or his/her designee).

Scratch Deadlines:

Scratch deadline for Prelim Events: All prelim scratch times are specifically listed above in the "Times" section.

Scratch deadline for all Final events: Thirty minutes after the qualifiers for the event are announced. (See USA Swimming Rule 207.11.6 D and E).

Additional \$50 Penalty: In addition to the procedures and penalties stated above, if a swimmer participates in any event in this meet and then fails to compete in his/her last scheduled individual event of the meet without have properly scratched that event, he/she shall be fined \$50 payable immediately to MS. The swimmer is not allowed to compete in any subsequent MS sanctioned events until the fine is paid.

Relay Entry:

A. Each team may enter no more than two (2) relays in a relay event. Relay entries must be designated as "A" and/or "B".

B. A and/or B relays must be entered with a seed time, and the seed time must be at or faster than the qualifying standard for the relay event. A and/or B relays may be entered without proof of a qualifying time. Relays missing a qualifying time standard must prove that the qualifying standard had been achieved during the qualifying period or pay a fine. (See Proof of Time paragraph). Therefore, it is highly suggested that all relay seed times as submitted on the entry have a provable aggregate time.

C. Swimmers participating in an individual event(s) and "Relay Only Swimmers" are eligible to compete on an A or B relay.

D. ALL RELAY SWIMMERS MUST BE ENTERED IN THE MEET USING OME. **ATHLETES NOT ON THE OME ENTRY REPORT ARE NOT ELIGIBLE TO SWIM.**

Relay Proof of Time: With the OME system, THE TEAM OWNS THE TIME and the only proofs needed are if a team overrides the entry time (i.e. Uses a "custom time") and does not swim equal to or faster than the cut. Therefore, if an override (custom) time is used for the relay entry and the team is DQ'd or swims slower than the cut, then they will have to prove the time after the meet. This is done by proving the aggregate time for the four individuals who actually swam on the particular relay within 30 days following the conclusion of the meet to the Michigan Swimming office (**Entry Contact**). The aggregate time to be proved need not be equivalent to the submitted entry time for the relay, however, the time must be at or faster than the qualifying standard for the relay event. Aggregate proof times must all be equivalent (i.e. all SCY, all LCM, all SCM), all times must have been achieved during the qualifying period (on or after January 1, 2013), and may not use conversions in determining the submitted proof of time. Failure to prove a qualifying aggregate time within the 30 days will result in a fine of \$100 payable immediately to Michigan Swimming. Failure to pay the \$100 fine will result in that team

being barred from participating in any future events sanctioned or approved by Michigan Swimming until the fine is paid.

Relay Check In: All relay check in times are listed in the “**Times**” section. Failure to check in the relay (to be seeded) by the time stated will result in the relay being scratched and the relay barred from swimming that event. Coaches should declare the actual swimmers (when they check the relays in) that will swim on the relay by writing the names and the order they will swim on the relay card and returning the card to the designated Meet official. Coaches may, at their discretion, delay the declaration of relay swimmers (Relays Declared) until a stated time.

Declaration of Relay Swimmers: In addition to the relay check in requirement, the names and order of relay swimmers and alternates must initially be declared (**Relays Declared**) by accurately writing all the swimmers names and order on a relay card provided for that purpose. The names and order of four relay swimmers must be declared for seeding purposes by: **(1)** 10 a.m. Friday for the 400 Medley Relays **(2)** 10 a.m. Saturday for the 800 Free Relays and **(3)** 10 a.m. Sunday for the 400 Free Relays. The order of relay swimmers may be changed (by coaches only) up to the start of the heat. If a coach wishes to change the order of the four swimmers that will actually swim, the coach must indicate the change to the Deck Referee or his/her designee sufficiently in advance to the start of the heat so as not to delay the heat. The Deck Referee or his/her designee in the coach’s presence will alter the order of swimmers on the relay card. If the relay fails to actually swim in the final order as declared on the relay card - the relay will be disqualified.

Seeding:

Individual Events: **(1)** Individual events will be swum in preliminary/final format except for the 13/14 and Open 1000 Free and the 13/14 and Open 1650 Free. Those events will be swum in a Timed Finals format. **(2) Both the 1000 Free and 1650 Free will be swum as combined age group events.** **(3)** The 1000 and 1650 events will be seeded after check in closes. The fastest seeded heat (Top 8), after scratches (if any) of the 1000 and 1650 Free will swim during the Finals session. The remaining heats of the 1000 and 1650 events will swim in the morning preliminary sessions. All swimmers MUST check heat sheets for exact heat and lane assignments. Awards and scoring/place for this event are determined by all the athletes’ performances in all the heats (i.e. times achieved in the preliminary heats are also used to determine the Top 16 finishers even though the time was not achieved in the Finals). **(4). The computer will separate the 1000 free and the 1650 free into 13/14 and open age groups after the completion of the event for scoring and awards.** **(5)** The final three heats of all prelim/final events will be circle seeded fastest to slowest. All swimmers MUST check heat sheets for heat and lane assignments.

Relay Events: **(1)** All relay events will be timed finals. **(2)** The fastest seeded heats (Top 8) of the relay events will be swum during the finals sessions in the evening as stated in the Schedule of Events. **(3)** Relays will be seeded slowest to fastest.

Exceptions: If the Meet Referee, in agreement with the meet director, feels that the timeline warrants it; due to the size of the meet: (1) All relays may be moved to the finals session, (2) Preliminary events of 200 yds. or longer may be flighted for prelims. This will be communicated to all teams by the end of the day on Wednesday March 12, 2014.

Down seeding: Down seeding will only be allowed for the 400 Free Relay and the 1650 Freestyle both swum on Sunday. Down seeding must be declared by the check-in deadline for these events. When down seeded, the swimmer or relay team will be placed in the same

relative order in prelims as their seeding would be in finals. Requests for down seeding will be accommodated until it jeopardizes the evening's Final's heats.

Protests: USA Swimming Rule 102.23 shall be used.

Marshaling: This is a self-marshaled meet. All swimmers will be expected to find their heat and lane independently. Heats will not be delayed. Heat cards will not be used. Heat sheets will be posted.

Time Trials: At the discretion of the Meet Referee and Meet Director, and if time permits, time trials may be offered for all events immediately following the conclusion of the day's preliminary heats. However, time trials for the 1000/1650 will be offered **ONLY** on the days those events are swum in prelims. Athletes swimming time trials for the 1000/1650 will be placed in the slowest heats with open lanes in the preliminary events, regardless of gender. Heats will be added as needed.

Each day's time trial events will follow the order of that day's competition events, followed by the subsequent day's competition events, and finally the previous day's events as applicable.

Time trials are \$7.50 for an individual event and \$15 for a relay. Time trials are subject to the Michigan Swimming Championship Time Trial Rules which are reviewable in full on the Michigan Swimming website. Notable portions of the rule include: (1) To participate in time trials the swimmer must be already participating in this Short Course State Meet, either in an individual event or a relay event (including relay only athletes) (2) Swimmers are limited to two time trials for the entire meet (3) Time trials count against the total number of individual events per day (no more than 3 individual per day) but not toward the total number of individual events for the entire meet (6). If an athlete has entered the maximum number of individual events allowed per day and wants to swim a time trial, the athlete must scratch an event by submitting a scratch card to the Administrative Referee by the stated deadline or not swim the time trial in order to assure the limit of swims per day is not exceeded.

Awards: Michigan Swimming provides medals for 1st – 8th place finishers in both individual and relay events, and ribbons for 9th – 16th in all individual events. There are individual high point awards for 1st – 3rd place finishers in each age group. There is an overall Team State Champion and runner-up trophy.

Award Presentation: At Finals Sessions only, a formal awards presentation will take place at intervals designated on the Schedule of Events, below. It is expected that athletes will appear on time for awards so as not to delay the meet.

Relay awards from Friday finals will be presented at Saturday finals. Relay awards from Saturday finals will be presented at Sunday finals. The relay awards for these events will be presented prior to the start of Saturday and Sunday's Finals sessions.

Award Distribution: Awards for 9th – 16th place will be bagged for each team and available for immediate pickup at the end of the meet on Sunday evening. No awards will be mailed. No exceptions.

Programs: Meet Programs are \$8.00. Coupons for free preliminary heat sheets will be located on the back page of the program. Once an announcement is made that the session's heat sheets are available, return the appropriate heat sheet coupon to the admissions table to receive that session's heat sheet. Preliminary heat sheets are \$2.00 (without a coupon). Final session heat sheets are \$1.00 and can be purchased at admissions.

Admissions: \$5.00 per person/per day (one-time fee for the day's prelims and finals). Children age 10 and under are free. All Session Passes (wristband) are available for \$15.00 during the practice swim on Thursday night and all day on Friday. Although there is no discount associated with the All Session Pass it will eliminate the need to stand in the admission line. The wristband must be worn on one of your wrists. No exceptions. Please do not abuse this family friendly policy.

Gift Bag: Swimmers' Gift Bags will be available for pick up in the entrance lobby.

Scoring: Individual events points: 20,17,16,15,14,13,12,11,9,7,6,5,4,3,2,1 for 1st-16th respectively.

Relays: 40,34,32,30,28,26,24,22,18,14,12,10,8,6,4,2 for 1st -16th respectively. Relay points affect team scoring only and are not counted toward individual high point.

Results: Meet results will also be posted following the conclusion of the meet on the Michigan Swimming Website at www.miswim.org . Results will also be available (HY-TEK Meet Manager) to coaches only (Coaches must provide a flash drive).

Concessions/Hospitality: Food and beverages will be available in concession stand located in the stands. Food and beverages in plastic containers will be allowed on the deck. NO glass containers will be allowed on the pool deck and will be confiscated if found. Violators of the No Glass Rule face ejection from the meet (either spectator or athlete) at the discretion of the Meet Referee. Violators may also face further sanctions from Michigan Swimming. A hospitality area will be available for coaches & officials.

Lost and Found: Articles may be turned in to a designated lost and found area on the pool deck. The Meet host will retain articles not picked up by the end of the meet for 14 days. Articles will be donated to a charitable organization after 14 days.

Safety: Michigan Swimming safety and warm up rules will be followed. In the event of a medical emergency the swimmer's coach is responsible for the care of the athlete. The participating athlete and/or the athlete's USA Swim Club will be responsible for any costs incurred if it is necessary to call 911, EMS, etc. If the athlete is participating without a parent present it is highly suggested that the coach have the athlete's insurance cards and signed releases allowing them to direct medical care.

Deck Personnel / Locker Rooms / Credentialing: Only registered and current coaches, athletes, officials and meet personnel are allowed on the deck or in locker rooms. Access to the pool deck may only be granted to any other individual in the event of emergency through approval by the Meet Director or the Meet Referee. The General Chair of MS and the Program Operations Vice-Chair of MS are authorized deck personnel at all MS meets. Personal assistants/helpers of athletes with a disability shall be permitted when requested by an athlete with a disability or a coach of an athlete with a disability.

Lists of registered coaches, certified officials and meet personnel will be placed outside the door to the hospitality room / pool deck. Meet personnel will check the list of approved individuals and issue a credential to be displayed at all times during the meet. This credential will include the host team as well as the function of the individual being granted access to the pool deck (Coach, Official, Timer, or Meet Personnel). In order to obtain a credential, Coaches and Officials must be current in all certifications through the final date of the meet. Meet personnel must return the credential at the conclusion of working each day and be reissued a credential daily.

All access points to the pool deck and locker rooms will either be secured or staffed by a meet worker checking credentials throughout the duration of the meet.

Gen Info: Any errors or omissions in this meet announcement will be documented by the Meet Referee and available for review at the Clerk of Course. Information will also be covered at the Coaches' Meeting.

Facility Items:

- (A) First Aid supplies will be kept with the lifeguard on duty.
- (B) No smoking is allowed in the building or on the grounds.
- (C) No glass or coolers are allowed anywhere in the aquatics center.
- (D) No folding chairs/bag chairs/camping chairs will be allowed in the balcony.
- (E) No bare feet allowed outside of the pool area.
- (F) An Emergency Action Plan is available for review near the Clerk of the Course.
- (G) To comply with USA Swimming privacy and security policy, the use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.
- (H) Except where venue facilities require otherwise, changing into or out of swimsuits other than in locker rooms or other designated areas is not appropriate and is prohibited.

Meet Referee: Mary Perczak, flamegang@aol.com, 1-248-946-1362

Meet Directors: Chris Hamstra, chamstra@zps.org, 1-616-748-4752

Administrative Referee: Dan Meconis , Daniel.meconis@sbcglobal.net

Clerk of Course: Lori Lacy

Safety Marshall: Lynn DeMarse

Swim Vendor: Different Strokes

Engraving: JBL

Michigan Swimming 13/14 & Open Short Course State Championship

Qualifying Period: January 1, 2013 to Entry Deadline

13-14 WOMEN			EVENT	13-14 MEN		
LCM	SCM	SCY		SCY	SCM	LCM
29.99	29.19	26.29	50 Freestyle	25.09	27.79	28.59
1:05.09	1:03.49	57.19	100 Freestyle	55.19	1:01.19	1:02.79
2:22.69	2:19.49	2:05.69	200 Freestyle	1:58.59	2:11.59	2:14.79
4:51.09	4:57.49	5:33.39	400/500 Freestyle	5:32.59	4:56.79	4:50.39
10:54.99	10:07.79	11:20.99	800/1000 Freestyle	11:00.19	9:49.19	9:36.39
17:19.89	17:32.69	19:39.49	1500/1650 Freestyle	19:45.39	17:37.99	17:25.19
1:13.39	1:12.19	1:04.99	100 Backstroke	1:02.99	1:09.99	1:11.19
2:37.29	2:34.89	2:19.59	200 Backstroke	2:16.29	2:31.29	2:33.69
1:26.29	1:24.29	1:15.89	100 Breaststroke	1:12.19	1:20.19	1:22.19
3:04.69	3:00.69	2:42.79	200 Breaststroke	2:38.99	2:56.49	3:00.49
1:14.39	1:12.99	1:05.79	100 Butterfly	1:02.89	1:09.79	1:11.19
2:53.59	2:50.79	2:33.89	200 Butterfly	2:30.79	2:47.39	2:50.19
2:39.79	2:36.59	2:21.09	200 IM	2:20.39	2:35.89	2:39.09
5:45.19	5:38.79	5:05.19	400 IM	5:15.39	5:50.09	5:56.49
4:41.69	4:38.49	4:10.89	400 Free Relay	4:04.99	4:43.49	4:46.69
10:14.69	10:11.49	9:05.99	800 Free Relay	8:55.99	9:54.99	9:58.19
4:36.29	4:33.09	4:39.99	400 Medley Relay	4:35.99	5:06.39	5:09.59

OPEN WOMEN			EVENT	OPEN MEN		
LCM	SCM	SCY		SCY	SCM	LCM
28.69	27.89*	25.09	50 Freestyle	22.89	25.49	26.29
1:02.29	1:00.69*	54.69	100 Freestyle	51.29	56.89	58.49
2:14.89	2:11.69*	1:58.59	200 Freestyle	1:51.19	2:03.49	2:06.69
4:38.59	4:44.99*	5:19.39	400/500 Freestyle	5:06.99	4:33.99	4:27.59
10:48.69	10:01.49*	11:13.89	800/1000 Freestyle	10:20.89	9:14.19	9:01.39
16:35.09	16:47.89*	18:49.19	1500/1650 Freestyle	18:34.89	16:34.99	16:22.19
1:09.99	1:08.79*	1:01.89	100 Backstroke	57.59	1:03.89	1:05.09
2:33.49	2:31.09*	2:16.09	200 Backstroke	2:18.09	2:30.79	2:42.79
1:21.29	1:19.29*	1:11.49	100 Breaststroke	1:08.49	1:15.99	1:17.99
3:00.69	2:56.69*	2:39.19	200 Breaststroke	2:38.09	2:52.59	3:11.49
1:09.79	1:08.39*	1:01.59	100 Butterfly	56.59	1:02.89	1:04.29
2:44.89	2:42.09*	2:26.09	200 Butterfly	2:07.49	2:21.49	2:24.29
2:34.09	2:30.89*	2:15.89	200 IM	2:06.59	2:20.49	2:23.69
5:41.59	5:35.19*	5:01.99	400 IM	4:49.09	5:20.89	5:27.29
4:29.59	4:26.39	3:59.99	400 Freestyle Relay	3:36.99	4:14.29	4:17.49
9:32.69	9:29.49	8:32.99	800 Freestyle Relay	7:57.99	8:27.29	8:30.49
5:03.99	5:00.79	4:30.99	400 Medley Relay	4:13.99	5:30.79	5:33.99

Athletes who have swum a time equal to or faster than the time in any event listed here (in any Course) during the qualifying period are qualified to swim the event at this meet.

Michigan Swimming
13/14 & Open Short Course State Championship
Hosted by: West Michigan Swimmers
March 14-16, 2014

SCHEDULE OF EVENTS

Friday Prelims

Warm-up: 7:30 – 8:50 a.m.

Events: 9:00 a.m.

400 Medley Relay declared: 10:00 a.m.

Swimmers in the 1000 Free must check in and confirm their intention to compete in order to be seeded.

If you qualify for Finals and don't want to compete in the event in the evening session, you MUST scratch or declare your intention to scratch within 30 minutes after the qualifiers for the finals in the event are announced. See the Meet Referee or her designee.

<u>Girls</u>	<u>Event Name</u>	<u>Boys</u>
<u>Event #</u>		<u>Event #</u>
1	13-14 400 IM	2
3	Open 400 IM	4
5	13-14 100 Breast	6
7	Open 100 Breast	8
9	13-14 200 Free	10
11	Open 200 Free	12
13	13-14 100 Fly	14
15	Open 100 Fly	16
17	13-14 400 Med Relay	18
19	Open 400 Med Relay	20
21	Open 1000 Free	22
23	13-14 1000 Free	24

Friday Finals

Warm-up: 4:30 – 5:20 p.m.

Events: 5:30 p.m.

Event order: 21-24, 5-16, 1-4, 17-20

No Friday Finals check-in required

Scratch box closes for Saturday Prelims at 6:00 p.m.

Saturday 800 Free Relays must be checked in by coaches by 6:00 p.m.

Fastest seeded heats (top 8) of 1000 Free and 400 Medley Relay will swim in finals

Awards ceremonies following events: 8, 12, 16, and 4

Michigan Swimming
13/14 & Open Short Course State Championship
Hosted by: West Michigan Swimmers
March 14-16, 2014

Saturday Prelims

Warm-up: 7:30 – 8:50 a.m.

Events: 9:00 a.m.

800 Free Relays declared: 10:00 a.m.

If you qualify for Finals and don't want to compete in the event in the evening session, you MUST scratch or declare your intention to scratch within 30 minutes after the qualifiers for the finals in the event are announced. See the Meet Referee or her designee.

<u>Girls</u>		<u>Boys</u>
<u>Event #</u>	<u>Event Name</u>	<u>Event #</u>
25	13-14 200 IM	26
27	Open 200 IM	28
29	13-14 50 Free	30
31	Open 50 Free	32
33	13-14 200 Breast	34
35	Open 200 Breast	36
37	13-14 100 Back	38
39	Open 100 Back	40
41	13-14 500 Free	42
43	Open 500 Free	44
45	13-14 800 Free Relay	46
47	Open 800 Free Relay	48

Saturday Finals

Warm-up: 4:30 – 5:20 p.m.

Events: 5:30 p.m.

Event order: 25 - 48

No Saturday Finals check-in required

Scratch box closes for Sunday Prelims at 6:00 p.m.

Sunday 1650 swimmers must check in by 6:00 p.m. to be seeded

Sunday 400 Free Relays must be checked in by coaches by 6:00 p.m.

Review information regarding Down Seeding for the 1650 Free and the 400 Free Relay

Fastest seeded heats (top 8) of 800 Free Relay will swim in finals

Awards ceremonies following events: 32, 36, 40, & 44

**Michigan Swimming
13/14 & Open Short Course State Championship
Hosted by: West Michigan Swimmers
March 14-16, 2014**

Sunday Prelims

Warm-up: 7:30 – 8:50 a.m.

Events: 9:00 a.m.

400 Free Relays declared: 10:00 a.m.

If you qualify for Finals and don't want to compete in the event in the evening session, you MUST scratch or declare your intention to scratch within 30 minutes after the qualifiers for the finals in the event are announced. See the Meet Referee or her designee.

<u>Girls</u>		<u>Boys</u>
<u>Event #</u>	<u>Event Name</u>	<u>Event #</u>
49	13-14 200 Back	50
51	Open 200 Back	52
53	13-14 100 Free	54
55	Open 100 Free	56
57	13-14 200 Fly	58
59	Open 200 Fly	60
61	13-14 400 Free Relay	62
63	Open 400 Free Relay	64
65	Open 1650 Free	66
67	13-14 1650 Free	68

Sunday Finals:

Note that this session starts 1/2 hour earlier than Fri and Sat

Warm-up: 4:00 – 4:50 p.m.

Events: 5:00 p.m.

Event Order: 65-68, 49-64

No Sunday Finals check-in required

Fastest seeded heats (top 8) of 1650 Free and 400 Free Relay will swim in finals.

Awards ceremonies following events: 52, 56, 60, & 64

Team and Individual High Point awards will be given out after the conclusion of the relays.

**Meet Evaluation Form
Sanction Number: MI1314074**

Name of Meet: Michigan Swimming 13/14 and Open State Championship Meet

Date of Meet: March 14 through 16, 2014, 2014

Host of Meet: West Michigan Swim (WMS)

Place of Meet: Zeeland West High School Natatorium

Who do you represent (circle)? Host Club Visiting Club Unattached
Describe yourself (circle) Athlete Coach Official Meet Worker Spectator

Please rate the overall quality of this meet:

(Please write any compliments or suggestions below or on the reverse side)

	Low			High	
1. Swimming pool (e.g., water quality, ventilation)	1	2	3	4	5
2. Equipment (e.g., timing system, PA system):	1	2	3	4	5
3. Swimmer facilities (e.g., locker rooms, rest areas):	1	2	3	4	5
4. Spectator facilities (e.g., seating, rest rooms):	1	2	3	4	5
5. Meet services (e.g., concessions, admissions, programs):	1	2	3	4	5
6. Officiating	1	2	3	4	5
7. Awards and award presentations:	1	2	3	4	5
8. Safety provisions:	1	2	3	4	5
9. Overall success of the meet:	1	2	3	4	5
10. Other (please specify):	1	2	3	4	5

Return this completed evaluation to a representative of the Meet Host. Thank you.

Meet Host: Copy all of these submitted Meet Evaluations to the current Program Operations Vice-Chair and the Michigan Swimming Office within 30 days.