

**Michigan Swimming, Inc.  
Meet Financial Summary Report**

**Club:** \_\_\_\_\_  
**Location & date of meet:** \_\_\_\_\_  
**Name of meet:** \_\_\_\_\_

- (1) Total number of individual entries (include host club, **include scratches**): (1) \_\_\_\_\_
  - (2) Fee per individual entry: (2) \_\_\_\_\_
  - (3) Total received for individual entries ((line 1 x line 2): (3) \_\_\_\_\_
  - (4) Total number of relay entries (including host club): (4) \_\_\_\_\_
  - (5) Fee per relay team entry: (5) \_\_\_\_\_
  - (6) Total received for relay entries (line 4 x line 5): (6) \_\_\_\_\_
  - (7) Total entry fees received for Individual and Relays (line 3 + line 6): (7) \_\_\_\_\_
  - (8) Meet Sanction Fee** (line 7 x 0.05) (multiply line 7 by 0.10 for State Championship meets): (8) \_\_\_\_\_
  - (9) Total number of athletes entered (including host club): (9) \_\_\_\_\_
  - (10) Athlete Surcharge Fee** (\$1.00 x line 9) (\$3.00 for State Meets): (10) \_\_\_\_\_
  - (11) Fine** if submitting this form more than 30 days following the meet (\$10.00 per day beginning on 31<sup>st</sup> day until the date of postmark):  
If paid on time, enter -Zero- (11) \_\_\_\_\_
  - (12) **ADD** Meet Sanction Fee + Athlete Surcharge Fee + Fine (if any)  
**(Line 8 + line10 + line 11)** (12) \_\_\_\_\_
  - (13) Total \$ paid to Deck Referee  
(attach copy of Officials Pay Summary)  
MS currently pays for Deck Referee at all meets  
[and Chief Judge at a State Meet] ☺ (13) \_\_\_\_\_
  - (14) TOTAL FEES DUE MICHIGAN SWIMMING INC.**  
(subtract Line 13 from Line 12) (14) \_\_\_\_\_
- Check number (Make checks payable to Michigan Swimming, Inc): \_\_\_\_\_

Submitted by: \_\_\_\_\_ Date submitted: \_\_\_\_\_

The original of this Meet Summary Report, copies of the Hy-Tek Team Entry Fee Report, the Officials Pay Summary and your check made payable to Michigan Swimming, Inc must be postmarked to the Treasurer within 30 days following the meet to avoid fines from accruing. A copy of the 3 completed forms must also be sent to the Program Operations Vice-Chair(s) within 30 days. Clubs that fail to submit these items within 30 days will be fined \$10 per day beginning on the 31<sup>st</sup> day. Addresses of the Treasurer and Program Operations Vice-Chair(s) may be obtained from the MS Inc website ([www.miswim.org](http://www.miswim.org) –click on ADMINISTRATION > BOARD OF DIRECTORS > MEMBERS) or from the MS Office ([JBCartmill@hughes.net](mailto:JBCartmill@hughes.net)).